

LINWOOD COMMON COUNCIL
CAUCUS MINUTES
August 13, 2025

Council President Eric Ford called the meeting to order at 6:00 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Darren Matik; Councilwoman Blair Albright;; Councilman Matt Levinson; Councilman Todd Michael; Councilman Michael Salerno; Councilman Adam Walcoff; and Council President Eric Ford.

Absent: Councilman Ken Kelly.

Also Present: Joseph L. Youngblood, Jr., City Solicitor; C.J. Kaenzig, Engineer's Office; Joe Olden, Public Works Acting Supervisor; Lieutenant Austin Martin, Police Department; Captain Frank Gabriel, Fire Department; Anthony Strazzeri, CFO; and Leigh Ann Napoli, City Administrator/Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilwoman Albright motioned, seconded by Councilman Michael, to approve the minutes of the July 9, 2025 Caucus meeting without formal reading. All present members of Council were in favor. Motion was approved.

3. Councilwoman Albright

A. Planning, Engineering, & Development

1. Councilwoman Albright advised of a Resolution awarding a Contract to South State for the Resurfacing of Barr Avenue.
2. Councilwoman Albright discussed a Resolution awarding a Contract to Angerman Company for the Poplar Avenue Field Landscaping Improvements.
3. Councilwoman Albright reviewed a Resolution awarding a Non-Competitive Contract for Professional Services to Kates Schneider Engineering, LLC as Conflict Engineer.
4. Councilwoman Albright advised of Resolution authorizing Change Order No. 2-Final with South State with regard to the Improvements to Oakcrest Avenue.
5. Councilwoman Albright reported that informal bids were received today for sidewalks at Belhaven Avenue Middle School. This project was originally included in the Safe Routes to Schools grant, however, there is a need to have it completed prior to the anticipated 2026 date for the grant. Councilman Levinson motioned, seconded by Councilman Michael, to add Resolution No. 146 awarding the Contract for the Belhaven Middle School Sidewalk project. All present members of Council were in favor.

4. Councilman Kelly

A. Neighborhood Services

1. Council President Ford reviewed an Ordinance listed on Councilman Kelly's agenda regarding usage fees for outside organizations for park facilities. The Ordinance would increase the existing fees and add a fine for unauthorized use. Discussion ensued on the current usage of the fields and the proper fees that should be charged. It was decided more time was needed for a final proposal. Council President Ford pulled the Ordinance from the agenda.

5. Councilman Levinson

A. Revenue & Finance

1. Councilman Levinson discussed an Ordinance on the agenda for the final reading of and Ordinance amending Bond Ordinance No. 12, 2024 for street hockey improvements. This will dedicate the excess money from the bond to street hockey improvements.
2. Councilman Levinson advised of Resolutions on the agenda honoring 3/4 & 5/6 Mainland Lacrosse Teams.

6. Councilman Michael

A. Public Safety

1. Councilman Michael discussed an Ordinance regulating bicycles, low-speed electric bicycles, motorized bicycles, and low-speed electric scooters within the City of Linwood.
2. Councilman Michael asked for a motion of add Ordinance No. 8 to the agenda amending Chapter 266 Vehicles, Motor Driven, Article II, Operation on Bicycle Path to add a speed limit of 10 mph to the bicycle path. Councilman Walcoff motioned, seconded by Councilman Albright, to add the Ordinance. All present members of Council were in favor. Councilman Levinson suggested a speed limit of 15 miles per hour. Discussion ensued on the speeding issue and proposed limit. Council agreed to 10mph after a vote of five to one. Councilman Walcoff indicated that the first Ordinance addresses safety features and behavior of the rider and the second Ordinance addresses the concerns of the residents that have spoken out regarding the speeding. Both are for the safety and protection of the residents.

7. Councilman Walcoff

A. Public Works

1. Councilman Walcoff advised of Resolution awarding a Contract to Linwood Roofing for the roof replacement project at the EMS Building.

At 6:37 P.M., Council President Ford called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC
City Administrator/Municipal Clerk